

OVER HADDON PARISH COUNCIL

Clerk to the Council: Mrs Helen Foreman,
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Minutes of the Meeting of Over Haddon Parish Council held at The Village Hall, Over Haddon on Monday 12th October 2015 at 8.00pm

Present

Councillors Roger Truscott, Dick Foxon. Penny Aitken.
Helen Foreman (Clerk)

Public attendance

Bob Osborn.

PART I – NON CONFIDENTIAL INFORMATION

1. Election of Chairman and Officers

Election of Chairman

Councillor Truscott proposed that Dick Foxon continue as Chairman.

Councillor Aitken seconded this proposal.

RESOLVED – To elect Dick Foxon as Chairman.

Election of Vice-Chairman

Councillor Foxon proposed Penny Aitken as Vice-Chairman.

Councillor Truscott seconded this proposal.

RESOLVED – To elect Penny Aitken as Vice-Chairman.

Parish Council Representative to OHVHMC

Councillor Aitken proposed that Roger Truscott continue as PC Rep to VHMC.
Councillor Foxon seconded this proposal.

RESOLVED – To re-elect Roger Truscott as PC Rep to VHMC.

2. To receive apologies for absence

None.

3. Variation of Order of Business

There was no variation to the order of business.

4. Declaration of Members Interests

No members declared an interest in any of the items for discussion.

5. Public Speaking

No members of the public in attendance.

6. To approve the Minutes of the Meetings held on Tuesday 18th August 2015.

RESOLVED - To confirm as a correct record, the Minutes of the Meeting held on Tuesday 18th August 2015..

7. Planning Applications and Reports.

None.

8. Report of the Clerk on: -

- Risk Assessments

ONGOING – This was due to be carried out by Councillor Aitken, however, she made an apology to the Council as she hasn't yet had chance to complete them. She will do them before the next meeting.

- 'Welcome Information' for new residents to the village

ONGOING – Nothing further has been added. This could be incorporated in to the new website.

- Community Access Defibrillator / Adoption of K6 Phone Kiosk.

ONGOING – Contact ongoing with the Community Heartbeat Trust regarding the process/ next steps.

- Parish Councillor vacancies.

RESOLVED – There has been a new expression of interest from Kay Staniforth. It was agreed that she be co-opted as a Councillor on to the Parish Council. This still leaves one vacancy.

- Clerks vacancy;- Applications / procedures / Interviews.

ONGOING – There have been two applications made for the Clerk vacancy.

Both applicants are to be invited for interview on the evening of Monday 2nd November 2015.

- Transparency Code – Website requirement./ Grant Application.

ONGOING - Contact has been made with DALC re Grant Funding for the development of a new website in order to be compliant with the Transparency Code. Councillor Foxon is to complete the grant application.

- DALC Questions -Circulated for comments.

RESOLVED – Councillor Truscott to collate the responses and submit back to DALC.

- Winter Service Scheme.

RESOLVED – It was agreed to join the scheme again this year. Councillor Aitken is to

become the point of contact and is to co-ordinate a list of volunteers for snow clearing around the village.

9. Financial Report

Current Account. Balance £5279.30 @ 28 August 2015.

Deposit Account. Balance £3693.24 @ 28 August 2015.

a. Payments Authorised:

- Cheque No:- 000510 Payee:- Mrs E Lowe for £180.00 for cleaning of the public toilets (August 2015).
- Cheque No:- 000511 Payee:- Mrs H Foreman for £137.86 for Clerks Salary (August 2015).
- Cheque No:- 000512 Payee:-Post Office Ltd for £34.40 for PAYE on Clerks salary (August 2015).
- Cheque No:- 000513 Payee:- Post Office Ltd for £192.96 for DDDC 2015 Parish Council Election Costs.
- Cheque No:- 000514 Payee:- Mrs H Foreman for £137.86 for Clerks Salary (September 2015).
- Cheque No:- 000515 Payee:- Post Office Ltd for £34.40 for PAYE on Clerks salary (September 2015).
- Cheque No:- 000516 Payee:-Mrs E Lowe for £160.00 for cleaning of the public toilets (September 2015).

b. Income

A further donation of £75.76 has been received from the Lathkil Hotel Beer Festival towards the Defibrillator, but not yet paid in.

c. Budget Appraisal/Risk Assessment

To note that the Audit Commission Annual Return for the financial year ending 31 March 2015 has been certified and returned by Grant Thornton on behalf of the Audit Commission.

10. Derbyshire Association of Local Councils

DALC Circulars – 20, 21, 22, 23, & 24 /2015 – Circulated. Contents noted.

Councillor Aitken said she would like to attend the DALC - New Councillor Induction Course to be held on 9th December 2015. This was agreed. It was also agreed to ask Kay Staniforth if she would also like to attend this and then the Clerk would book their places.

11. Report from OHVHMC Representative

Councillor Truscott reported that the playground was now complete and fully open

for use.

He also said that the next few events to be held at the village hall were:-

Arthritis Coffee Morning – Friday 16th October

Village Harvest Supper – Monday 19th October

Bonfire and Fireworks – Saturday 7th November.

12. Items for information only

- Peak District Rural Housing Association Annual Report for 2015-2016 received.
- Clerks and Councils Direct – September 2015 Magazine received.

PART II – CONFIDENTIAL INFORMATION

13. To move the following resolution - "That in view of the confidential nature of the business about to be transacted (in respect of the personal situation of an employee which could result in legal proceedings) it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw."

14. Date of next meeting