

OVER HADDON PARISH COUNCIL

Clerk to the Council: Mrs Helen Foreman,
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Minutes of the Meeting of Over Haddon Parish Council held at The Village Hall, Over Haddon on Tuesday 18th August 2015 at 8.00pm

Present

Councillors Roger Truscott, Dick Foxon. Penny Aitken.
Helen Foreman (Clerk)

Public attendance

No members of the public attended.

PART I – NON CONFIDENTIAL INFORMATION

1. To elect a temporary Chair for this meeting
Roger Truscott nominated Dick Foxon to continue as temporary chair for this meeting.
Councillor Foxon agreed to this and welcomed new Councillor Penny Aitken to the
Parish Council.
2. To receive apologies for absence
None.
3. Variation of Order of Business
There was no variation to the order of business.
4. Declaration of Members Interests
No members declared an interest in any of the items for discussion.
5. Public Speaking
No members of the public in attendance.
6. To approve the Minutes of the Meetings held on Tuesday 16th June 2015.
RESOLVED - To confirm as a correct record, the Minutes of the Meeting held
on Tuesday 16th June 2015..

7. Planning Applications and Reports.

● **NP/DDD/0515/0452 – Lathkill Cottage, Dale Road, Over Haddon.**

New rear extension and side extension.

RESOLVED – To note that this application has been granted, subject to conditions.

● **NP/DDD/0515/0435 – Land to the North of Monyash Road, Over Haddon.**

Creation of Farm Track (Retrospective).

RESOLVED – To note that this application has been granted, subject to conditions.

8. Report of the Clerk on: -

● Risk Assessments

RESOLVED – Due to be carried out in October 2015.

● 'Welcome Information' for new residents to the village

ONGOING – Has been updated, nothing further added.

● Community Access Defibrillator / Adoption of K6 Phone Kiosk.

ONGOING – Contact ongoing with the Community Heartbeat Trust regarding the process/ next steps.

● Parish Councillors update / vacancies for co-option.

RESOLVED – One expression of interest has been made so far, and a further advert is to go out on e-mail.

● Clerks vacancy/role.

An advert is to be put together, following the resignation of Helen Foreman, for the role of Clerk and Responsible Financial Officer and advertised through DALC.

● Transparency Code – Website requirement.

The Parish Council needs to look at developing it's own website in line with The Transparency Code. Contact is to be made with DALC re Grant Funding for the development of a website.

9. Financial Report

Current Account. Balance £5583.82 @ 28 July 2015.

Deposit Account. Balance £33693.00 @ 28 July 2015.

a. Payments Authorised:

● Cheque No:- 000503 Payee:- Mrs E Lowe for £180.00 for cleaning of the public toilets (June 2015).

● Cheque No:- 000504 Payee:- Mrs H Foreman for £137.86 for Clerks Salary (June 2015).

● Cheque No:- 000505 Payee:-Post Office Ltd for £34.40 for PAYE on Clerks salary (June 2015).

● Cheque No:- 000506 Payee:- Mrs E Lowe for £180.00 for cleaning of the public toilets (July 2015).

● Cheque No:- 000507 Payee:- Mrs H Foreman for £137.66 for Clerks Salary (July

2015).

- Cheque No:- 000508 Payee:-Post Office Ltd for £34.60 for PAYE on Clerks salary (July 2015).
- Cheque No:- 000509 Payee:- Mr B Wood for £37.50 for the Internal audit of the Parish Council Accounts 2014 – 2015.

b. Income

Further donations have been received towards the Defibrillator, but not yet paid in.

c. Budget Appraisal/Risk Assessment

10. Derbyshire Association of Local Councils

DALC Circulars – 15, 16, 17, 18, & 19/2015 – Circulated. Contents noted.

To note – Transparency Code – Parish Council need to address the requirements to be compliant and should have its own website. Grants may be available to assist with this (as stated above at Item 7).

11. Report from OHVHMC Representative

Councillor Truscott reported that he was not at the last OHVHMC meeting, so an update was given by Councillor Dick Foxon.

Work is now complete on the playground and they are awaiting a RoSPA Inspection Report before it can be opened for use. They are looking at a formal opening on the Village Show Day in September.

12. Items for information only

- PDNPA – Parish Member appointments – Result received.
- Clerks & Councils Direct - July 2015 Magazine received.
- Annual Parishes' Day – Saturday 3rd October 2015 - Booking form received.

PART II – CONFIDENTIAL INFORMATION

13. To move the following resolution - "That in view of the confidential nature of the business about to be transacted (in respect of the personal situation of an employee which could result in legal proceedings) it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw."

14. Date of next meeting