

OVER HADDON PARISH COUNCIL

Clerk to the Council: Mr Matthew Lovell
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3rd May 2016

To: The Chairman and Members of Over Haddon Parish Council

Dear Councillor

You are summoned to attend the Annual Meeting of Over Haddon Parish Council to be held at 8pm on Monday 9th May 2016 in the Village Hall, School Lane, Over Haddon, DE45 1JE.

Yours faithfully

HM Lovell
Clerk

AGENDA

PART I – NON CONFIDENTIAL INFORMATION

1. To elect the Chair
2. To elect the Vice-Chair
3. To receive apologies for absence

4. Variation of Order of Business and clerk's notification of time constrained items

5. Declaration of Members Interests
Please Note:-
 - (a) Members must ensure that they make a Declaration of Interest prior to the start of the meeting and must indicate the action to be taken (i.e. to stay in the meeting, to leave the meeting or to stay in the meeting to make representations and then leave the meeting prior to any consideration or determination of the item)

 - (b) Where a Member indicates that they have a prejudicial interest, but wish to make representations regarding the item they must provide a written statement to be read out in their absence in public speaking.

6. Public Speaking
 - (a) A period of not more than ten minutes will be made available for members of the public and Members of the Council to comment on any matter. Where a Member indicates they have a prejudicial interest, but wish to make representations regarding the item they must present a written statement for the clerk to read out and withdraw while it is read. (If the item to which representations or comment were made by a Member is on the Agenda the Member must declare that interest again and withdraw from the meeting during consideration of that item)

 - (b) If the Police Liaison Officer, a County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter.

7. To approve the Minutes of the Meeting held on Monday 18th April 2016

8. To determine which items if any from Part 1 of the Agenda should be taken with the public excluded.

9. Dates of meetings- 11th July, 12th September, 14th November, 9th January '17, 13th March '17, 8th May '17

10. Standing Orders, Financial Regulations amendments, deeds and documents

11. Planning Applications and Reports
Decisions: none
Applications: NP/DDD/0416/0299 – School House Wellgate Lane – alterations extension and new double garage

12. Report of the Clerk / matters for decision: -

- New Council Website
- Community Access Defibrillator / Adoption of K6 Phone Kiosk
- War memorials
- Consultation on Parish matters
- Insurance renewal

13. Financial Report

Current Account. Balance £3431.96 @ 28 April 2016.

Deposit Account. Balance £3694.14 @ 28 April 2016.

a. Accounts for Payment

- Cheque No:- 000604 Payee:- Mr R Foreman for £60.00 for allotment mowing (Mar 2016).
- Cheque No:- 000605 Payee:- Mrs P Gillies for £48.00 for Bus shelter cleaning (Mar '16)
- Cheque No:- 000606 Payee:- Mrs E Lowe for £180.00 for cleaning of the public toilets (May 2016).
- Cheque No:- 000607 Payee:- Mr H M Lovell for £148.59 for Clerks Salary (May)
- DDR Payee: NEST for £11.00 (Ers&Ees May)
- Cheque No:- 000608 Payee:- Digital River for £401.64 net + £80.32 vat (£481.96) for laptop, MS Office and case
- Cheque No:- 000609 Payee:- Mr HM Lovell for £10.77 for expenses
- Cheque No:- 000610 Payee:- Jack Aston (Sonata) for £171.00 for website design
- Cheque No:- 000611 Payee: Mr HM Lovell for £148.59 for Clerks Salary (June)
- Cheque No:- 000612 Payee: PC Insurance Broker

b. Income

- £0.13 Interest
- £4000.00 DDDC Precept

c. Budget Appraisal/Risk Assessment

- Publication of internally audited accounts

9. Derbyshire Association of Local Councils and Items for information

DALC Circulars – none, PDNPA Planning bulletin 13, DCC next Liaison mtg 27/6 6pm

10. Report from OHVHMC Rep.

11 Date of next meeting: Monday 11th July

PART II – CONFIDENTIAL INFORMATION

To move the following resolution - "That in view of the confidential nature of the business about to be transacted (in respect of the personal situation of an employee which could result in legal proceedings) it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw." None tabled