

OVER HADDON PARISH COUNCIL

Clerk to the Council: Mr Matthew Lovell
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Minutes of the meeting of Over Haddon Parish Council held at 8:00 pm on Monday 9th May 2016 in the Village Hall, School Lane, Over Haddon, DE45 1JE.

Present: Councillors, Zena Hawley, Dick Foxon (Chair) and Kay Staniforth

Parish Clerk and 1 members of the Public

PART I – NON CONFIDENTIAL INFORMATION

32. Election of Chair

Cllr Dick Foxon was elected Chair for this meeting. Councillor Aitken was elected Chair for the forthcoming year (on the rotation basis agreed for Vice-Chair to become Chair) and will sign the declaration at the next meeting.

33. Election of Vice-Chair

Cllr Kay Staniforth was elected Vice-Chair and signed the declaration of acceptance of office.

34. To receive apologies for absence

Cllrs Penny Aitken and Roger Truscott sent their apologies

35. Variation of Order of Business and clerk's notification of time constrained items

No variation was required.

36. Declaration of Members Interests

No new interests or in respect of this meeting required declaration.

37. Public Speaking

a) No matters raised

b) Judith Twigg County Councillor and PCSO Grundy sent apologies for absence. District Councillor Alyson Hill attended and noted that District Councillors have a Local Community Fund of £1000 each for their wards and will be pleased to consider an application.

38. To approve the Minutes of the Meetings held on Monday 18th April 2016.

Council approved the minutes for signature by the Chair.

39. To determine which items if any from Part 1 of the Agenda should be taken with the public excluded- Clerk's additional hours

40. Dates of meetings- 11th July, 12th September, 14th November, 9th January '17, 13th March '17, 8th May '17. The Annual Parish Meeting will be on 24th April 2017

41. Standing Orders, Financial Regulations amendments, deeds and documents

Council resolved to adopt the Standing Orders and Financial Regulations subject to amendment of FR 4.1 increase £100 to £250. Whereabouts of deeds are unknown and the clerk will continue to investigate this.

42. Planning Applications and Reports

Decisions received:

none

Applications: NP/DDD/0416/0299 – School House Wellgate Lane – alterations extension and new double garage

Council supports the section of the application for alterations and extension using the same materials to match in however, it objects to the scale of the double garage which appears overly large for its setting. The large hardstanding area should be made of porous / permeable materials and council notes that no garage or even a single garage would give better turning space and greater flexibility for the four cars as well as reducing this footprint. It is also concerned that the groundworks do not disturb the two mature trees on the site that the building of a garage may have consequences for.

Report of the Clerk on: -

43. New Council Website.

The parish laptop was brought to the meeting – a blue Lenovo ideapad 305 with MS Office Small Business edition and case. The website design bill has been received and the outstanding grant item is the £55 to purchase a printer. The website is functioning with further statutory information to be added and additional community information needed. Fresh additions and photos are welcomed.

44. Community Access Defibrillator / Adoption of K6 Phone Kiosk.

The meeting considered a District Council contribution to the defibrillator a welcome cause to apply for a grant for and Council delegated the clerk to purchase the CHT kiosk boxed defibrillator for £1755 + vat once the DDDC contribution is approved

Councillors are to chase the kiosk painter and the fund received a further £70 donation making a total of £995.76 to date. It was noted that once installed, with BT currently funding the power to kiosks, the ongoing costs will be 2yrly pad replacement, 4yrly unit replacement.

45. War memorials

No grant is needed at the present time.

46. Consultation on Parish matters

The working party of all bodies interested in creating a village questionnaire is to meet shortly and the chair will circulate some dates for agreement.

47. Insurance renewal

Resolved to continue this year with Community Lincs - renewal is 1st June.

48. Financial Report

Current Account. Balance £3431.96 @ 28 April 2016.

Deposit Account. Balance £3694.14 @ 28 April 2016.

48a. Accounts for Payment

- Cheque No:- 000604 Payee:- Mr R Foreman for £60.00 for allotment mowing (Mar 2016).
- Cheque No:- 000605 Payee:- Mrs P Gillies for £48.00 for Bus shelter cleaning (Mar '16)

- Cheque No:- 000606 Payee:- Mrs E Lowe for £180.00 for cleaning of the public toilets (May 2016).
- Cheque No:- 000607 Payee:- Mr H M Lovell for £148.59 for Clerks Salary (May)
- DDR Payee: NEST for £11.00 (Ers&Ees May)
- Cheque No:- 000608 Payee:- Digital River for £401.64 net + £80.32 vat (£481.96) for laptop, MS Office and case
- Cheque No:- 000609 Payee:- Mr HM Lovell for £10.77 for expenses
- Cheque No:- 000610 Payee:- Jack Aston (Sonata) for £171.00 for website design
- Cheque No:- 000611 Payee: Mr HM Lovell for £195.75 for Clerks Salary (June)
- Cheque No:- 000612 Payee: Community Lincs Insurance Services for £229.70
- Cheque No:- 000613 Payee: Mr B Wood for £39.90 for the Internal Audit
- DDR Payee: NEST for £14.95 (Ers&Ees June)
- Cheque NO:- 000614 payee: HMRC for £6.20 for quarterly Tax and NI

48b. Income

- £0.13 Interest
- £4000.00 DDDC Precept
- £70.00 Defibrillator donation – received at the meeting

48c. Budget Appraisal/Risk Assessment

Publication of internally audited accounts. The accounts have been internally audited this morning and the report signed. The Intermediate Audit findings from 2015 were discussed with our internal auditor and the clerk will write to Grant Thornton to confirm the actions now taken to comply to accompany this year's submission. The unaudited accounts will be available on our website prior to submitting to Grant Thornton. The audit rights notice was put on display on 9th May. Council agreed the Financial Risks Assessment as presented to the meeting.

49. Derbyshire Association of Local Councils and Items for information

DALC Circulars – none, PDNPA Planning bulletin 13, DCC Parish Liaison meeting County Hall 27/6/16 6pm

50. Report from OHVHMC Rep.

Interest in the village website by the committee was expressed and the main focus was a willingness to see the Hall, Church and PC all contribute to the village questionnaire. The Hall AGM is on 18th May.

51. Date of next meeting.

Monday 11th July

Reserves in case of planning deadlines: 13th June, 10th October

PART II – CONFIDENTIAL INFORMATION

To move the following resolution - "That in view of the confidential nature of the business about to be transacted (in respect of the personal situation of an employee which could result in legal proceedings) it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw."

52. Clerk's hours for set up of website as per the grant were agreed for payment.

The meeting ended at 21:25