

OVER HADDON PARISH COUNCIL

Clerk to the Council: Mr Matthew Lovell
Christmas Cottage, Church Street, Youlgrave, Derbyshire. DE45 1WL
Tel: 01629 636151
E-mail: parishclerk@overhaddonparish.org.uk

Minutes of the meeting of Over Haddon Parish Council held at 8:00 pm on Monday 8th May 2017 in the Village Hall, School Lane, Over Haddon, DE45 1JE.

Present: Councillors Penny Aitken (Chair), Dick Foxon, Zena Hawley, and Roger Truscott, Parish Clerk and 1 members of the Public

PART I – NON CONFIDENTIAL INFORMATION

- 145 To elect the Chair
Councillor Kay Staniforth was elected chair and will take up post and sign the declaration of office at the next meeting.
- 146 To elect the Vice-Chair
Councillor Zena Hawley was elected Vice-Chair and signed the declaration of office.
- 147 To receive apologies for absence
Councillor Kay Staniforth sent apologies
- 148 Variation of Order of Business and clerk's notification of time constrained items
No variation was required.
- 149 Declaration of Members Interests
Interests declared in respect of this meeting: 155 Cllr Truscott as a Church Warden and 161 Cllrs Foxon and Truscott as full village hall committee members. The councillors left the room for the debate and decision on their respective items.
- 150 Public Speaking
a) No matters raised.
b) Alyson Hill DDDCouncillor attended and noted council views on the Toilet Block review. District Councillor Philippa Tilbrook sent apologies.
- 151 To approve the Minutes of the Meetings held on Monday 13th March 2017
Council approved the minutes for signature by the Chair.
- 152 To determine which items if any from Part 1 of the Agenda should be taken with the public excluded- none
- 153 Dates of meetings- 10th July, 11th September, 13th November, 8th January '18, 12th March '18, 14th May '18
- 154 Standing Orders, Financial Regulations amendments, deeds and documents and appointment of representatives to outside bodies
The Equal Opportunities policy and Complaints procedure were adopted. No other documentation required revision. Clerk to put relevant policies on the website. The meeting appointed Zena Hawley to continue as the Council

representative on the Village Hall Committee.

155 Planning Applications and Reports

Decisions received: NP/DDD/0217/0174 Lathkil Hotel – demolition of stables to re-build as ancillary living accommodation – Granted

Applications returned to meet deadlines: none

Applications: NP/DDD/0417/0366 – St Annes Church – provision of railings and gate to boiler house access steps

Council supports the application as essential for health and safety requirements.

Report of the Clerk / matters for decision: -

156 Allotments – the vacant ½ plot is being advertised in village magazine/email list. The new plot holder has requested to be allowed chickens which Council agreed to under the existing terms.

157 DDDC Toilet Block Review

Council agreed that prior to consideration of options, a full breakdown of the costs and income was needed. Clerk to request full information, terms of ownership to enable both DDDC and Council to evaluate this on its own merits rather than the blanket process the DDDC review conveys.

158 Meeting with PDNPA for Parish Plan formulation

Adele Metcalfe PDNPA Community Officer will attend a meeting on 30th May at the Village Hall to discuss parish plans. Councillors agreed to word a flyer to distribute around the village by hand.

159 Road and Footpath maintenance

Conksbury Bridge to be requested for Highways full resurfacing (F293850). Highways Officer attendance request to view the village problems will be chased by the re-elected County Councillor.

160 Insurance renewal

Revised figures to include the defibrillator and kiosk were considered and council resolved to sign up to the 5 year Long Term Undertaking.

161 Letter raising further queries re Defibrillator Council/Village Hall role

Due to 2 members declaring an interest this item was inquorate and will be brought to the next meeting.

162 Approval of Annual Governance Statement

Council resolved that all financial matters were in order and approved the Governance statement for signature.

163 Approval of internally audited accounts for external audit

Council resolved to approve the accounts for external audit and authorised signature. The accounts will be published on the website before submission.

164 Financial Report

Current Account. Balance £4922.58 @ 30 April 2017

a. Accounts for Payment

- Ubdpyt Payee: Peak Park Parishes Forum for £12.00 for annual membership
- Ubdpyt Payee: Signomatic for £40.62 for Toilet block sign (+£8.12 VAT)
- 300008 Payee: Youlgrave Garage for £38.00 for 7 lever steel box (+£7.60 VAT)
- 300009 Payee: Peak Metal Work for £75.00 to covert to wall mount honesty box
- Ubdpyt Payee:- Mrs E Lowe for £160.00 for cleaning of the public toilets (April).
- Ubdpyt Payee:- Mr H M Lovell for £151.58 for Clerks Salary (May)

- DDR Payee: NEST for £11.21 (Ers&Ees May)
- Ubdpyt Payee:- Mr HM Lovell for £25.71 for expenses
- Ubdpyt Payee:- Mr B Wood for £27.40 for Internal Audit
- UBdpyt Payee: PC Insurance Broker for £231.60 for year 1 of a 5 yr LTU
- Ubdpyt Payee:- Mrs E Lowe for £180.00 for cleaning of the public toilets (May).
- Ubdpyt Payee:- Mr H M Lovell for £151.58 for Clerks Salary (June)
- DDR Payee: NEST for £11.21 (Ers&Ees June)

b. Income

- £0.03 Interest to March – Final RBS
- £42.47 (4.86+5.52+27.99+4.10) Honesty Box
- £4400.00 Precept

c. Budget Appraisal/Risk Assessment

Annual Risk Assessments -

R1 Allotments

Main water butts on the Allotments are still uncovered. Only risk is to wildlife however which has not seen an incident for c40 years. No action needed.

R2 Village pump

Consider clearing moss in area round pump, No notices to warn public not to drink water, Water trough - are they silted up and what needs to be done?

No action required as pump inoperative, the well dressing team will be clearing the area shortly. Pump and water pipe to be included in a potential village trail to be put forward for Parish Plan project. Potential for a cleaning routine and information boards to be determined by parishioners.

R3 & R5 Bus shelter noticeboard

Pane of glass missing on one of the noticeboards. Action – remove both doors.

R4 Main street noticeboard

Consider sanding down and re-varnishing before next winter. Action – a parishioner to be asked to price.

R6 War memorial

Stone on the right of third step from top when ascending needs to be replaced.

Action – stone currently being sourced and will be mortared in.

R7 K6 Kiosk and Defibrillator

No issues. Clerk to source a written risk assessment.

Deed search – clerk is to visit county records this week.

Banking update - All transferred successfully and RBS accounts closed.

165 Derbyshire Association of Local Councils and Items for information

DALC Circulars 4-6, Broadband update – more information due in July.

166 Report from OHVHMC Rep.

No matters to report.

167 Date of next meeting.

Monday 10th July 2017

PART II – CONFIDENTIAL INFORMATION

To move the following resolution - "That in view of the confidential nature of the business about to be transacted (in respect of the personal situation of an employee which could result in legal proceedings) it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw."

none

The meeting ended at 21:40