

OVER HADDON PARISH COUNCIL

Clerk to the Council: Mr Matthew Lovell
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Minutes of the meeting of Over Haddon Parish Council held at 8:00 pm on Monday 14th May 2018 in the Village Hall, School Lane, Over Haddon, DE45 1JE.

Present: Councillors Penny Aitken, Dick Foxon, Zena Hawley, Kay Staniforth and Roger Truscott, Parish Clerk and 2 members of the Public

PART I – NON CONFIDENTIAL INFORMATION

262 To elect the Chair

Councillor Zena Hawley was elected chair and signed the declaration of office. Thanks were expressed by the new chair to Cllr Kay Staniforth for her year of office (Council currently rotates annually)

263 To elect the Vice-Chair

Councillor Roger Truscott was elected Vice-Chair and signed the declaration of office.

264 To receive apologies for absence

No apologies necessary

265 Variation of Order of Business and clerk's notification of time constrained items

No variation was required.

266 Declaration of Members Interests

Interests declared in respect of this meeting:

267 Public Speaking

a) A member of the public raised the question of a water supply for the allotments. It was noted that plots with sheds have the ability to collect water and that the infrastructure would need costing. Grants might be available but would not cover the costs once installed.

b) DDDCouncillor Helen Froggatt sent apologies

DCCouncillor Judith Twigg informed the meeting that she was stepping down as a PDNPA DCC Member on Friday after 46 years. As a planning committee member she had recently visited the New Close Farm site and noted the more stringent conditions on landscaping and proposal to improve the existing building with wood cladding that had led to the application being granted.

She was well aware of the pothole crisis noting that 1400 had been filled by their team last week and that the white lining teams had been diverted to this work currently. She promised to take up the road deterioration at the crossing from Conksbury into the parish.

268 To approve the Minutes of the Meetings held on Monday 5th March 2018

Council approved the minutes for signature by the Chair.

269 To determine which items if any from Part 1 of the Agenda should be taken with the public excluded- none

270 Dates of meetings- 9th July, 10th September, 12th November, 14th January '19,

11th March '19, 13th May '19 (post Elections) (1st April '19 APM)

- 271 Standing Orders, Financial Regulations amendments, deeds and documents and appointment of representatives to outside bodies
The new standing orders will be presented to the July meeting due to the GDPR deadline. Land registry has granted title to all submitted areas:
Reg: DY522197 – enclosed land at the end of Main Street is now registered to preserve it's important Conservation Area status: "At the eastern end of the main street a grassed area backed by trees and shrubs, at the junction with Wellgate Lane, is visually important in "closing" the view along the street."
DY522200 – land adjoining Vernon Cottage Wellgate Lane – The village pump and surrounding walls.
DY522199 – land adjoining Grinlowe, Monyash Road – Bus Shelter
DY522198 – land adjoining Stone Lea – The War memorial
DY518996 – allotments were registered in January 2018
Already registered:
Jubilee Spinney leased to PDNPA in 1978 for 99 years

The meeting appointed Roger Truscott as the Council representative on the Village Hall Committee.

- 272 Planning Applications and Reports
Decisions received: none
Applications returned to meet deadlines: none
Applications: none

Report of the Clerk / matters for decision: -

- 273 Allotments – all plots taken and paid. The question from the public raised the difficulties of ensuring no tap left on and leakage and how allotment holders would need to pay for the metered supply between them, however council would enquire of Severn Trent to get an estimate for installation.
- 274 DDDC Toilet Block Review
Councillors had met with Sandra Lamb DDDC to discuss assistance for paying the cleaner as other small villages do not. Promises were made to investigate DDDC cost savings and rent for the substation as well as challenging the rateable value with savings passed to the Parish Council to assist – as yet no response has been received.
- 275 Road and Footpath maintenance
Road closure B5056 for the length to its junction with A6 from 18th to 29th June for repairs on the A6.
PDNPA Ranger to be contacted again regarding footpath No.7 and its urgent need to be opened up.
- 276 School Transport Walking Route
County Cllr J Atken (who attended on behalf of CCllr Judith Twigg) had informed the clerk that there was a 95% chance of free buses as those in attendance had thought the route dangerous to drive let alone walk but it appears that the decision is awaiting the Cabinet Member for Education.

- 277 Community Projects, APM items and next steps
An idea for a social support register of those prepared to drive/shop/ clear snow etc possibly on a street rep basis will be put on the agenda for the next meeting.
- 278 Insurance renewal
Year 2 of the 5 year Long Term Undertaking.- no index linked increase
- 279 Advance notice – Public Enquiry BOAT Claim for Conksbury 4-5th September
Statements were taken for this in 2014/15 and clerk will check the mid 2000 minutes as this is believed to be the time the first attempt was made to use the route.
- 280 Assets of Community Value / Calor Community Fund bid
Clerk to complete paperwork to PDNPA tree officer for an appraisal of our trees on the registered plot and grant applications will be sought for works required based on this
- 281 Approval of Annual Governance Statement
Council resolved that all financial matters were in order and approved the Governance statement for signature.
- 282 Approval of internally audited accounts for external audit
Council resolved to approve the accounts for external audit and authorised signature of the exemption certificate following a clean bill of health from the Internal Auditor. The accounts will be published on the website as required.
- 283 Financial Report
Current Account. Balance £4688.43 @ 30 April 2018
- a. Accounts for Payment
- Ubdpyt Payee: Peak Park Parishes Forum for £12.00 for annual membership
 - Ubdpyt Payee:- Mrs E Lowe for £180.00 for cleaning of the public toilets (May)
 - Ubdpyt Payee:- Mr H M Lovell for £158.29+6.71 for Clerks Salary (May + Apr)
 - DDR Payee: NEST for £11.71+.50 (Ers&Ees May+rise)
 - Ubdpyt Payee:- Mr HM Lovell for £25.02 for expenses
 - Ubdpyt Payee:- Mr B Wood £27.40 for internal audit
 - UBdpyt Payee: PC Insurance Broker for £231.60 5LTU
 - Ubdpyt Payee:- Mrs E Lowe for £160.00 for cleaning of the public toilets (June).
 - Ubdpyt Payee:- Mr H M Lovell for £158.29 for Clerks Salary (June)
 - DDR Payee: NEST for £11.71 (Ers&Ees June)
- b. Income
- £38.00 allotment rents
 - £2.47 Interest
 - £4700.00 Precept
- c. Budget Appraisal/Risk Assessment
Annual Risk Assessments – deferred to next meeting
GDPR policies and declarations were adopted and councillors have noted their responsibilities for data protection with regard to Council business. It was agreed that locked filing cupboards be purchased for the attic storage and all non-essential documents destroyed or sent to County Records for historical

retention.

Cllr Foxon is to be added to the Webnos Defibrillator reporting system to carry out the monthly checks.

- 284 Derbyshire Association of Local Councils and Items for information
DALC Circulars 6 + Salary award, PDNPA Planning Services Bulletin
- 285 Report from OHVHMC Rep.
No matters to report.
- 286 Date of next meeting.

Monday 9th July 2018

PART II – CONFIDENTIAL INFORMATION

To move the following resolution - "That in view of the confidential nature of the business about to be transacted (in respect of the personal situation of an employee which could result in legal proceedings) it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw."

none

The meeting ended at 21: 57